***Attendance:***

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|  | Group Project  L4/5 Group 19 |  |  |  |

Ogheneochuko Ideh: Yes

Thomas Barrett: Yes

Samuel Ormondroyd: Yes

***Meeting Agenda***

* **2:00pm – 2:15pm: De-briefed and verified task that have completed thus far.**
* **2:15pm – 2:30pm: Discussed iterations.**
* **2:30pm – 2:45pm: Discussed split screen camera issue.**
* **2:45pm – 3:00pm: Formulated, finalised iteration concept and handed out new tasks.**
* **3:00pm: Called meeting to an end.**

***Time In meeting***

* 1hr

***Description on what was discussed:***

This meeting served both task of being a checkup meeting and a design meeting. The beginning of the meeting saw team members discuss the completed task and verified them together. Once tasks where verified attention turned to sharing the iteration concepts we were all tasked with. Team members took turns speaking about the research they carried out and the informed concepts they had drawn through it. After sharing and discussing iterations, we took a break to attend to a technical issue one of our members encountered whilst carrying out a task. Once the technical issue was solved attention turned back to discussing iteration concepts. Whilst speaking on iterations we finalised a concept we mutually enjoyed and handed out further task to reach the weekly 6 hours quota. The meeting was called to an end at 3:00pm.